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## **FORMFUNC STUDIO (PTY) LTD QUALITY POLICY**

**February 2020**

Formfunc Studio (Pty) LTD is a proud BBBEE Level Three contributor that assembles and services Southern Africa with international award-winning ergonomic furniture solutions to the residential, hospitality and office sectors.

We believe in supplying good quality products and an excellent level of service in a responsible manner that demonstrates recognition of the value of human resources while meeting customer and statutory requirements.

Through a collaborative process we will utilise best international practices (i.e. ISO 9001:2015) to systematically identify, monitor, eliminate and minimise significant quality risks associated with our activities in order to continuously improve our service offering. As such, we will:

- Document, implement and maintain a quality management system compliant with ISO 9001:2015.
- Develop and improve on the balanced scorecard by 10% year on year.
- Ensure that projects are completed within the documented scope of work.
- Review the policy annually, and continue to seek ways to improve the performance using this policy as the basis upon which we set our objectives and targets and continuing suitability.

This policy will be conveyed to all Formfunc Studio Pty Ltd staff, our suppliers and contractors and made available to stakeholders or other interested parties upon request.

Yours sincerely.

**Kim Kowalski**  
Director

**Printed copies are only valid for 24hrs and are not controlled.**